



Invites applicants for the position of

Ukrainian Refugee Intercultural Support Worker

Background: Roscommon LEADER Partnership (RLP) is an integrated local development company working throughout County Roscommon. We deliver a range of programmes on behalf of Government department and agencies.

The **Ukrainian Refugee Intercultural Support Worker** will work with the Social Inclusion Community Activation Programme (SICAP) team in supporting their response to the needs of Ukrainian Refugees located in County Roscommon.

Region: County Roscommon

Employer: Roscommon LEADER Partnership CLG

Role: Full-time fixed term position for one year

Location: Based in Roscommon Town

Salary Scale: Salary will be commensurate with qualifications and experience and will be in the range of €32,182

The desirable competencies include:

- A relevant third level degree in relevant areas or post-graduate qualification
- One year experience of working in a similar role is desirable.
- Ukrainian and/or Russian language fluency essential.
- Fluent in English (written and oral).
- Advocacy and networking skills.
- Excellent time management and workload planning skills.
- Understanding of and a commitment to the promotion of equal opportunities and cultural diversity.
- Excellent listening, communication, and interpersonal skills.
- Understanding of the barriers and issues facing immigrants (including refugees) and obstacles in accessing social and other services in Ireland.
- Working with socially excluded and/or minority groups.
- Experience of working in a busy environment with the ability to prioritise and manage your own calendar.
- Excellent ICT, communication and report writing skills.
- Ability to working both on own initiative and as part of a team.
- Full driving licence with access to own vehicle during working hours.

To apply:

- Review the detailed **Job Description** (attached)
- Submit your CV and cover letter by email to recruitment@ridc.ie
- **Closing date: 5.00pm, Thursday 13th October 2022**

Short listing will apply. A panel may be formed from which future vacancies may be filled

The position is subject to the completion of a satisfactory Garda Vetting process

All the posts are subject to ongoing funding

Roscommon LEADER Partnership is an Equal Opportunity Employer



Job Description

Ukrainian Refugee Intercultural Support Worker

- The Ukrainian Refugee Intercultural Support Worker will act as a support and link person for Ukrainian refugees in 6 existing sites
- They will co-ordinate day to day activities and organise support, to include providing advice, guidance and translation supports where necessary.
- They will work as part of the SICAP team to support clients into our complimentary services, training and capacity building and refer clients to other relevant agencies as necessary.
- Support the formation and development of a Ukrainian Community Group to provide a safe space for the Ukrainian community to identify and articulate their needs on an ongoing basis
- Engage and support emerging leaders in the Ukrainian Community to act as advocates where appropriate
- Facilitate leadership training
- They will roll out and oversee goal 2 activities for the Ukrainian Community including personal development, lifelong learning and employability supports
- They will represent SICAP/ RLP on various interagency fora as required.
- Assist in the overall delivery of SICAP services and supports by providing interpretation/translation support.
- Maintain up-to-date files and records, preparing periodic reports as required.
- Adhere to SICAP guidelines and operational procedures within RLP
- Keep abreast of emerging good practice guidelines in relation to the response to the Ukrainian Crisis both nationally and internationally and bring these to the attention of the key stakeholders
- Participate in appropriate fora as required such as the Ukrainian Community Response Forum
- Undertake other duties and responsibilities as may be assigned.

Other Relevant Information

Conditions of Work

- The is a full-time position of 35 hours per week
- The contract is subject to continued funding by SICAP
- A six-month probation period will apply
- The position will be based throughout County Roscommon.

Confidentiality

The Intercultural Support Worker will observe confidentiality at all times in relation to RLP and the people/families they support.

Holidays

The annual leave year runs from January 1 to December 31. Your annual leave entitlements shall be 21 days (pro-rota) over a twelve-month period.

Garda Vetting

The position is subject to the completion of a satisfactory Garda Vetting process.

NOTE

This job description and list of duties is not exhaustive and may be reviewed, updated and/or amended from time to time in line with the ongoing development of Roscommon Integrated Development CLG's operations and needs of the services.

