



Invites applicants for the position of

## Ukrainian Refugee Intercultural Support Worker

**Background:** Roscommon LEADER Partnership (RLP) is an integrated local development company working throughout County Roscommon. We deliver a range of programmes on behalf of Government department and agencies.

The **Ukrainian Refugee Intercultural Support Worker** will work with the Social Inclusion Community Activation Programme (SICAP) team in supporting their response to the needs of Ukrainian Refugees located in County Roscommon.

**Region:** County Roscommon

**Employer:** Roscommon LEADER Partnership CLG

**Role:** Full-time fixed term position for one year

**Location:** Based in Roscommon Town

**Salary Scale:** Salary will be commensurate with qualifications and experience and will be in the range of €32,182

### The desirable competencies include:

- A relevant third level degree in relevant areas or post-graduate qualification
- One year experience of working in a similar role is desirable.
- Ukrainian and/or Russian language fluency essential.
- Fluent in English (written and oral).
- Advocacy and networking skills.
- Excellent time management and workload planning skills.
- Understanding of and a commitment to the promotion of equal opportunities and cultural diversity.
- Excellent listening, communication, and interpersonal skills.
- Understanding of the barriers and issues facing immigrants (including refugees) and obstacles in accessing social and other services in Ireland.
- Working with socially excluded and/or minority groups.
- Experience of working in a busy environment with the ability to prioritise and manage your own calendar.
- Excellent ICT, communication and report writing skills.
- Ability to working both on own initiative and as part of a team.

### To apply:

- Review the detailed **Job Description** (attached)
- Submit your CV and cover letter by email to [recruitment@ridc.ie](mailto:recruitment@ridc.ie)
- Closing date: **5.00pm, Monday 29<sup>th</sup> August 2022**

Short listing will apply. A panel may be formed from which future vacancies may be filled  
The position is subject to the completion of a satisfactory Garda Vetting process  
All the posts are subject to ongoing funding

Roscommon LEADER Partnership is an Equal Opportunity Employer



EUROPEAN UNION

Investing in your future  
European Social Fund



Rialtas na hÉireann  
Government of Ireland



ROSCOMMON  
LEADER PARTNERSHIP

Roscommon LEADER Partnership Company is delivering the SICAP programme on behalf of Roscommon Local Community Development Committee, which is a committee of Roscommon County Council. The Social Inclusion and Community Activation Programme (SICAP) 2018-2022 is funded by the Irish Government through the Department of Rural and Community Development and co-funded by the European Social Fund under the Programme for Employability, Inclusion and Learning (PEIL) 2014-2020

## **Job Description**

### **Ukrainian Refugee Intercultural Support Worker**

- The Ukrainian Refugee Intercultural Support Worker will act as a support and link person for Ukrainian refugees in 6 existing sites
- They will co-ordinate day to day activities and organise support, to include providing advice, guidance and translation supports where necessary.
- They will work as part of the SICAP team to support clients into our complimentary services, training and capacity building and refer clients to other relevant agencies as necessary.
- Support the formation and development of a Ukrainian Community Group to provide a safe space for the Ukrainian community to identify and articulate their needs on an ongoing basis
- Engage and support emerging leaders in the Ukrainian Community to act as advocates where appropriate
- Facilitate leadership training
- They will roll out and oversee goal 2 activities for the Ukrainian Community including personal development, lifelong learning and employability supports
- They will represent SICAP/ RLP on various interagency fora as required.
- Assist in the overall delivery of SICAP services and supports by providing interpretation/translation support.
- Maintain up-to-date files and records, preparing periodic reports as required.
- Adhere to SICAP guidelines and operational procedures within RLP
- Keep abreast of emerging good practice guidelines in relation to the response to the Ukrainian Crisis both nationally and internationally and bring these to the attention of the key stakeholders
- Participate in appropriate fora as required such as the Ukrainian Community Response Forum
- Undertake other duties and responsibilities as may be assigned.

#### **Other Relevant Information**

##### **Conditions of Work**

- This is a full-time position of 35 hours per week
- The contract is subject to continued funding by SICAP
- A six-month probation period will apply
- The position will be based throughout County Roscommon.

##### **Confidentiality**

The Intercultural Support Worker will observe confidentiality at all times in relation to RLP and the people/families they support.

## Holidays

The annual leave year runs from January 1 to December 31. Your annual leave entitlements shall be twenty-one days (pro-rotta) over a twelve-month period.

## Garda Vetting

The position is subject to the completion of a satisfactory Garda Vetting process.

### **NOTE**

***This job description and list of duties is not exhaustive and may be reviewed, updated and/or amended from time to time in line with the ongoing development of Roscommon Integrated Development CLG's operations and needs of the services.***



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