



Roscommon LEADER Partnership along with our partner Roscommon Children and Young People's Services Committee wish to recruit for the following position:

Early Years Support Worker – Part-Time

An Early Years Support Worker to support the implementation of actions from the Roscommon County Early Years Health and Wellbeing Plan.

Role and Responsibilities will include:

- Co-ordinate the delivery of workshops on early years topics for young children and parents of young children in County Roscommon
- Identify actions which could be developed to improve health and wellbeing of 0 – 3 year-olds and their parents in County Roscommon from the Health and Well-being Plan for young children in County Roscommon
- Maintain efficient and accurate accounts for relevant Healthy Ireland funded Actions
- Reconcile monthly bank statements
- Liaise with the Healthy and Active 0 – 3's Subgroup of Roscommon CYPSC and prepare financial reports as requested
- Ensure administrative deadlines are met
- Attend and contribute to meetings of the Early Years Health and Wellbeing Subgroup of Roscommon CYPSC
- Perform any other duties relevant to the administration of the Healthy Ireland funding that may be deemed necessary by the Early Years Health and Wellbeing Subgroup.

Region: County Roscommon
Employer: Roscommon LEADER Partnership CLG
Role: Part-Time 2 days per weeks to 31/03/2023
Location: Based in Roscommon Town
Salary Scale: €36,400 gross on a pro rata basis

Please refer to attached Full Job Descriptions and apply by forwarding your CV and covering letter to recruitment@ridc.ie

Closing date for the receipt of applications is 5.00pm, Friday 18th November 2022.

Short listing will apply. A panel may be formed from which future vacancies may be filled.
The position is subject to the completion of a satisfactory Garda Vetting process.
Roscommon LEADER Partnership is an Equal Opportunity Employer.